

CONFERENCE ROOM RATES - GOLD RIVER



Seats Up To	Full Time Client	Smart Office Client	Non-Client	Time Increment
-------------	------------------	---------------------	------------	----------------

DAY & SMART OFFICE

(1 HOUR MINIMUM)

4	\$8	\$5	\$14	Hour
---	-----	-----	------	------

BOARD ROOM

(15 MIN MINIMUM)

14	\$25	\$28	\$35	Hour
	\$90	\$100	\$125	4 Hours
	\$150	\$180	\$225	8 Hours

CONFERENCE ROOM

(15 MIN MINIMUM)

8	\$20	\$22	\$26	Hour
	\$75	\$80	\$100	4 Hours
	\$130	\$145	\$180	8 Hours

STRATEGY ROOM

(15 MIN MINIMUM)

10	\$25	\$28	\$35	Hour
	\$90	\$100	\$125	4 Hours
	\$150	\$190	\$225	8 Hours

SEMINAR/THEATRE ROOM

(2 HOUR MINIMUM)

22-35	\$50	\$55	\$60	Hour
	\$140	\$160	\$190	4 Hours
	\$250	\$285	\$335	8 Hours

CONFERENCE ROOM RATES - GOLD RIVER



Seats Up To	Full Time Client	Smart Office Client	Non-Client	Time Increment
-------------	------------------	---------------------	------------	----------------

WEEKEND/EVENING RATES

	35% Off Rates	Quoted	N/A	2 Hour Minimum
--	---------------	--------	-----	----------------

LOUNGE - AFTER HOURS

(WEEKENDS AND EVENINGS ONLY)

	\$150.00	Quoted	N/A	Flat Rate
--	----------	--------	-----	-----------

ROOM SET UP

Above pricing includes the following standard setups:

- Board room, Conference room and Strategy room:
Conference room setup (as is)
- Seminar/Training room:
Conference-style, seminar and training room setups

Furniture reconfiguration for any non-standard setup will be billed at Administrative Services rates.

Time for setup and reconfiguration must be included in reservation.

CLEAN UP

Clean up will be billed at Administrative Services rates if necessary.

BEVERAGE SERVICE

Coffee/Tea & Filtered Water: \$2.50 per person

Assorted Bottled Water/Sodas: \$1 per person

CANCELLATION POLICY

Received within 24 hours:

100% of office/conference room rental charge for time reserved. Client will also be charged for all catering and equipment charges if unable to cancel services with vendor or if cancellation charges apply.

Received within 24-48 hours:

50% of office/conference room rental charge for time reserved. Client will also be charged for all catering and equipment charges if unable to cancel services with vendor or if cancellation charges apply

Received in more than 48 hours:

No cancellation charge.



BUSINESS CENTRAL

The next generation of business environments